



Skin Surgery Medical Group, Inc.

### One Page Curriculum Vitae

<b>Full Name:</b>			<b>Date:</b>
Olivieri Last Name	Shelly First Name	M Middle	18Jan2017
<b>Study Site Affiliation: (i.e. PI, Sub-I, Coordinator)</b> Certified Clinical Research Coordinator			
<b>Professional Mailing Address: (include Institution Name)</b>		<b>Study Site Address: (include Institution Name)</b>	
Skin Surgery Medical Group Inc. 5222 Balboa Avenue, 6 <sup>th</sup> Floor San Diego, CA 92117		Skin Surgery Medical Group Inc. 5222 Balboa Avenue, 6th Floor San Diego, CA 92117	
<b>Telephone #:</b> (858)292-8641		<b>Telephone #:</b> (858)-627-0861	
<b>Academic Qualifications (most current date first):</b>			
<b>Degree/ Certifications</b>	<b>Date</b>	<b>Institution/Country</b>	
Certified Phlebotomy Technician I	May 2014	Grossmont Vocational Programs/USA	
Certified Clinical Research Coordinator	May 2012	ACRP	
<b>Current Position and at least 4 previous relevant positions including academic appointments (most current date first):</b>			
<b>Dates in Years</b>	<b>Title</b>	<b>Institution/Company, Country</b>	
2015-present	CCRC/Dept. Supervisor	Skin Surgery Medical Group, USA	
2000-2015	CCRC/Coordinator	Skin Surgery Medical Group, USA	
1996-2000	Pharmacy Technician	Longs Drug Store, USA	
<b>Brief summary of Relevant Clinical Research Experience:</b>			
<ul style="list-style-type: none"> <li>• Monitor all aspects of clinical research studies and complete patient visits</li> <li>• Ensure patient informed consent is carried out as well as patient safety</li> <li>• Reviewing in house medical charts for patient recruitment</li> <li>• Prepare and complete CRF forms, ensure timely completion of study and confidentiality agreements, communicate study needs to principal investigator and other research coordinators</li> <li>• Act as the primary resource for the protocols, the CRC will act as liaison between the subjects, investigators and the sponsor</li> <li>• Prepare IRB Submissions, protocol deviations, and notifies the IRB of the study's completion.</li> <li>• Maintains investigator site files for all studies</li> </ul>			
Signature: _____ Date: _____			